

# Potterville DDA Board Agenda

Monday, May 13, 2019 @ 6:30 p.m. – Potterville City Hall, 319 N. Nelson Street

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1. **Call the Meeting to Order:**
2. **Pledge of Allegiance:**
3. **Roll Call:** Carol Kirvam \_\_\_\_, Amy McDowell \_\_\_\_, Alro Steel \_\_\_\_, Linda Edgar \_\_\_\_, Citizens LLC \_\_\_\_,  
Duston Twichell \_\_\_\_, Joe Bristol \_\_\_\_, Jack Temsey \_\_\_\_, Aaron Sheridan \_\_\_\_
4. **Agenda Approval:**
5. **Approval of Minutes:**
  - a. Minutes from meeting March 11, 2019
6. **Approval of Bank Reconciliation:**
  - a. Director will provide monthly bank reconciliation
7. **Approval of Bills:**
  - a. Director & Secretary Pay & Reimbursements: Pay quarterly. Q2 payment at June meeting
  - b. Other bills?
8. **Public Comment – Items on the Agenda:**
9. **Old Business:**
  - a. Check signers: Add all current members.
  - b. Update approved calendar with DDA meeting dates all on 2<sup>nd</sup> Monday of month
  - c. New LED strand lighting for downtown trees - Discussion
  - d. PA 57 Section 9:
    - i. Missing TIF Plan – Not in compliance, 60 days from receipt of letter from Treasury until taxes are no longer appropriated.
      1. talk to County, talk to Treasury
    - ii. Master Plan/TIF Plan – Review cost estimates from Williams and Works - Discussion
    - iii. Review Draft Budget
    - iv. Website
  - e. M100 Boardwalk Bill – Williams and Works - pay cost of \$10,474.52 in lieu of the originally billed amount of \$23,341.00 - Discussion
10. **New Business:**
  - a. Deb Griffin – Flowers on Main Street Proposal
  - b. Firework Proposal - \$6,000 total for same as last year
11. **Public Comment – Items Not on the Agenda**
12. **Next Meeting:** Monday, June 10, 2019 at 6:30 p.m.
13. **Excuse absent Members:**
14. **Motion to Adjourn:**

Posted website:

Posted at City:

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