

# Potterville DDA Board Agenda

## SPECIAL MEETING

Thursday, June 27, 2019 @ 5:30 p.m. – Potterville City Hall, 319 N. Nelson Street

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1. **Call the Meeting to Order:**
2. **Pledge of Allegiance:**
3. **New members take Oath.**
4. **Roll Call:** Carol Kirvan \_\_\_\_, Amy McDowell \_\_\_\_, Alro Steel \_\_\_\_, Linda Edgar \_\_\_\_, Citizens LLC \_\_\_\_,  
Duston Twichell \_\_\_\_, Joe Bristol \_\_\_\_, Jack Temsey \_\_\_\_, Aaron Sheridan \_\_\_\_,  
Maureen Storie \_\_\_\_
5. **Agenda Approval:**
6. **Approval of Minutes:**
  - a. Minutes from April 2019. No Quorum May 2019. No Quorum/Non-Conforming Decision June 10
7. **Approval of Bank Reconciliation:**
8. **Approval of Bills:**
  - a. Director & Secretary Pay & Reimbursements: Pay quarterly. Q2 payment at June meeting
    - i. Director \$750 + Reimbursements, Secretary = \$100, Secretary Special Meeting \$50
  - b. Other bills?
9. **Public Comment – Items on the Agenda:**
10. **Old Business:**
  - a. Remove dormant members – Discussion and vote
  - b. Check signers: Add all current members - Discussion
  - c. Update approved calendar with DDA meeting dates all on 2<sup>nd</sup> Monday of month
  - d. New LED strand lighting for downtown trees - Discussion
  - e. PA 57 Section 9:
    - i. Missing TIF Plan – Not in compliance, 60 days from receipt of letter from Treasury until taxes are no longer appropriated.
      1. Talked to County – they do not have it
      2. Talked to Treasury – Discuss the expedited creation of an “Amended TIF Plan” ASAP
      3. Create Master Plan/TIF Plan - Discussion
    - ii. Draft Budget - Discussion
    - iii. Website – (see New Business)
  - f. M100 Boardwalk Bill – Williams and Works - pay cost of \$10,474.52 in lieu of the originally billed amount of \$23,341.00 - Discussion
11. **New Business:**
  - a. Deb Griffin – Flowers on Main Street Proposal (not sure this is still an item) – Discussion
  - b. Website – Review estimate from Mid-Michigan Interactive
12. **Public Comment – Items Not on the Agenda**
13. **Next Meeting:** Monday, July 8, 2019 at 6:30 p.m.
14. **Excuse absent Members:**
15. **Motion to Adjourn:**

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